



**NATO CMI-WORKSHOP
AND
ACO CIMIC & CMI WG/SC 2015**



CCOE/CIC-Branch/2015/CCOE 2014-02330

ENCLOSURE 2 to
SHAPE, J9 / CCOE DIRECTOR as of 15 June 2015

Draft Agenda

Sunday, 22 Nov 2015 “Final Introduction to CMI-WORKSHOP”

Time	Topic	A. OPR B. Audience	Place, • Remarks
Until 12.00 hrs	Arrival and in process syndicate leaders	A. CCOE, CIC Branch B. Syndicate-leaders & secretaries*	
12.00 – 13.00 hrs	Working lunch	A. CCOE, CIC Branch B. Syndicate-leaders & secretaries	• Hosted by CCOE
13.00 hrs – 16.00 hrs	Update/ In-Brief by CIC-Branch, Part 1	A. CCOE, CIC Branch B. Syndicate-leaders & secretaries	• CMI-Survey Report • WS-structure • Syndicate structure • Syndicate aims
16.00 hrs – 18.00 hrs	Update/ In-Brief by CIS-Branch, Part 2	A. CCOE, CIC Branch B. Syndicate-leaders & secretaries	• Intro Synd. rooms & IT • Synd. Ldr. own preps
Close of business			
19.00 hrs – 22.00 hrs	Dinner in DELFT	A. CIC Branch B. Syndicate-leaders & secretaries	Toros Santiago, Delft • Tentative, no host • Transport by CCOE

* Secretary-positions are the (admin) support for each syndicate-leader and are to be contributed by CCOE.



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CIVIL-MILITARY COOPERATION
CENTRE OF EXCELLENCE

Monday, 23 Nov 2015 “CMI-WORKSHOP”

Time	Topic	A. OPR B. Audience	Place, • Remarks
Until 10.00 hrs	Arrival and in process invited participants (SME)	A. CCOE, P&C Branch B. All	Entrance hall, Reception desk
10.00 hrs	Welcome Address	A. DIR CCOE/ Special Guest B. All	“BRUSSELS” Auditorium
10.30 hrs	Administrative remarks	A. CCOE, P&C Branch B. All	“BRUSSELS” Auditorium
10.45 hrs	CMI-Intro Brief, Part 1 “The CMI-Survey”	A. CCOE, CIC Branch B. All	“BRUSSELS” Auditorium
11.15 hrs	Coffee-break		Coffee corner
11.30 hrs	CMI-Intro Brief, Part 2 “The CMI-Survey Report”	A. CCOE, CIC Branch B. All	Brussels Auditorium
12.20 hrs	CMI-Intro Brief, Part 3 “The CMI-WS”	A. CCOE, CIC Branch B. All	<ul style="list-style-type: none"> • WS-structure & aim • Syndicate structure • Introduction Workshop-director & Syndicate-leaders
13.00 hrs	Lunch Break		Dining Facility PARESTO
14.00 hrs	Introduction of Syndicates	A. CCOE, CIS Branch B. Syndicate members	Syndicate rooms <ul style="list-style-type: none"> • Computer/Passwords • Mondopads&Equipment
15.00 hrs – 17.00 hrs	Syndicate start session	A. Syndicate-leaders B. Syndicate members	Introduction in Syndicate Tasks, internal preparations
16.30 hrs	Syndicate-leader meeting	A. WS-director B. Syndicate-leaders	Conference room “New YORK” <ul style="list-style-type: none"> • Fixing tasks & process
17.00 hrs – 17.30 hrs	End of day comment	A. DIR CCOE & WS-director B. All	Brussels Auditorium
19.00 hrs – 22.00 hrs	ICEBREAKER	A. CCOE, P&C Branch B. All	Dining Facility – Mess&Bar



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Tuesday, 24 Nov 2015 “CMI-Workshop”

Time	Topic	A. OPR B. Audience	Place, • Remarks
08.00 hrs	Syndicate-work Part I	A. Syndicate-leaders B. Syndicate-members	Syndicate rooms
12.00 hrs	Lunch Break		Dining Facility PARESTO
13.00 hrs- 17.30 hrs	Syndicate-work Part II	A. Syndicate-leaders B. Syndicate-members	Syndicate rooms
16.00 hrs	Syndicate-leader meeting	A. WS-director B. Syndicate-leaders	Conference room “New York” <ul style="list-style-type: none"> • Syndicate intermediate Brief • Each brief maximum 10 minutes • Summarizing and WS-director guidance for the final day
17.30 hrs	Syndicates preparation for the next day	A. Syndicate-leaders B. Syndicate-members	Syndicate rooms
18.00 hrs	End of day		

Wednesday, 25 Nov 2015 “CMI-Workshop”

Time	Topic	A. OPR B. Audience	Place, • Remarks
08.00 hrs	Syndicate-work Part III	A. Syndicate-leaders B. Syndicate-members	Syndicate rooms
12.00 hrs	Lunch Break		Dining Facility PARESTO
13.00 hrs- 15.30 hrs	Syndicate-work Part IV	A. Syndicate-leaders B. Syndicate-members	Syndicate rooms
13.30 hrs-	Syndicate-leader meeting	A. WS-director B. Syndicate-leaders	Conference room “New York” <ul style="list-style-type: none"> • Syndicates final Brief to WS-director • Maximum 5 minutes each brief (Highlights) • Summarizing and WS-director guidance
15.30 hrs	Syndicates final presentation to Community	C. WS-director D. All	“BRUSSELS” Auditorium <ul style="list-style-type: none"> • Maximum 15 minutes each syndicate presentation
17.00 hrs	Discussion	A. WS-director B. All	“BRUSSELS” Auditorium
17.45 hrs	Closing Remarks	A. DIR CCOE B. All	“BRUSSELS” Auditorium
18.00 hrs	End of CMI-Workshop		



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Thursday, 26 Nov 2015 “ACO CIMIC&CMI WORKING GROUP”

Time	Topic	A. OPR B. Audience	Place, • Remarks
08.00 hrs	Welcome Address	A. SHAPE WG- Chairman B. WG-members	Meeting room “THE HAGUE”
08.15 hrs	WG-Agenda topics according to SHAPE	A. SHAPE WG- Secretary B. WG-members	Meeting room “THE HAGUE”
12.00 hrs	Lunch Break		Dining Facility PARESTO
13.00 hrs- 16.30 hrs	WG-Agenda topics according to SHAPE	A. SHAPE WG- Secretary B. WG-members	Meeting room “THE HAGUE”

Friday, 27 Nov 2015 “ACO CIMIC&CMI STEERING COMMITTEE”

Time	Topic	A. OPR B. Audience	Place, • Remarks
08.00 hrs	Welcome Address	A. SHAPE SC- chairman B. SC-members	Conference room “HAMBURG”
08.15 hrs- 10.30 hrs	SC-Agenda topics according to SHAPE	A. SHAPE SC- Secretary B. SC-members	Conference room “HAMBURG”
10.30 hrs – 11.00 hrs	End of Conference week – Farewell address	A. SHAPE SC- chairman B. SC-members	Conference room “HAMBURG”

Remarks on ACO CMI & CIMIC WG/SC

- Detailed topics for both, the WG & SC-agenda will be disseminated by SHAPE J9 as a follow on.
- One of the main topics will be finalizing and deciding on the PoW 2016 for this body.