



**SUPREME HEADQUARTERS ALLIED POWERS  
EUROPE**

**GRAND QUARTIER GÉNÉRAL DES PUISSANCES  
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**TO:** SEE DISTRIBUTION LIST

**SUBJECT:** INVITATION TO THE NATO CMI-WORKSHOP AND ACO CIMIC & CMI WG/SC FROM 23 TO 27 NOVEMBER 2015

**DATE:** 15 June 2015

**REFERENCES:**

- A. MC 0411/2, NATO CIVIL-MILITARY COOPERATION (CIMIC) AND CIVIL-MILITARY INTERACTION (CMI) dated May 2014
- B. CCOE Questionnaire on operationalizing NATO Policy MC 411/2 on CMI&CIMIC as of 28 Nov 2014
- C. SHAPE J9 CIMIC Calendar 2015
- D. CCOE Program of work 2015
- E. CIMIC KEY LEADER CONFERENCE 2015, TIRANA/ALB, 04 – 07 May 2015
- F. Terms of Reference (ToR) for the ACO CIMIC & CMI Steering Committee and Working Group, latest revision

**ENCLOSURES:**

- 1. Invitations-List
- 2. Draft Agenda
- 3. Draft CMI-WS Syndicates plan
- 4. Syndicate-leader proposal form
- 5. SME joining form
- 6. ACO WG/SC joining form
- 7. Administration Guide
- 8. Reference A
- 9. Reference B
- 10. Training and Education Branch Chief's letter

SHAPE ACOS J9 and DIR CCOE have the distinct pleasure to invite you to the combined NATO CMI-WORKSHOP AND ACO CIMIC & CMI WG/SC from 23 to 27 Nov 2015 facilitated by the CCOE in 2497 NX THE HAGUE, Brasserskade 227A.

1. With the final approval of the North Atlantic Council (NAC) as of 05. May 2014, NATO Military Policy 0411/2 on CIMIC and CMI has been published. This Policy is specifying CMI as NATO's contribution to a comprehensive approach and CIMIC in that context as the key facilitator of a supporting CMI-process with the aim to enable all NATO military bodies to act and execute synchronized CMI-activities both during NATO-Operations and in preparation for them. CCOE as the custodian for the AJP-3.4.9 CIMIC doctrine, is following the task of the Allied Joint Operations Doctrinal Working Group (AJOD WG) to operationalize the political/military requirements of MC 411/2.
2. The purpose of this meeting is threefold. First, to update the participants on the outcome of the CCOE CMI-Survey according to reference B. Second, to develop and share coordinated and comprehensive solutions in order to operationalize NATO Policy 0411/2 on CIMIC & CMI based on the CMI-Survey findings. Finally, we are providing a forum for the autumn-meeting of the ACO CIMIC&CMI WG/SC chaired by SHAPE J9 with the main aim to develop and decide on the Program of work (POW) 2016 for this body.
3. (a) Addressees are kindly requested to
  - consider a proposal of one or more candidates for Syndicate-leader positions as detailed within enclosure 3 using the syndicate-leader proposal form (encl. 4),
  - support the syndicate-work with Subject Matter Expert(s) (SME) as shown in enclosure 3,(b) Entities participating the ACO CIMIC&CMI WG/SC<sup>1</sup> are requested to submit
  - new working topics/proposals for the POW 2016 NLT 30 Sept 2015 to the Action Official for the ACO CIMIC&CMI WG/SC via e-mail.
4. Please forward your syndicate-leader proposals as well as the SME-registration for the CMI-Workshop via e-mail to the Action Official of the CMI-Workshop and a copy (cc) to the Events Coordinator as early as possible but NLT 30 Sept 2015. The CCOE will provide regular updates on the status of the syndicate preparations incl. the decision on the individual syndicate-lead IOT prepare those selected individuals for their important task during the Workshop.
5. Participants of the ACO CIMIC&CMI WG/SC are requested to forward the joining form (enclosure 6) via e-mail to the Action Official of the ACO CIMIC&CMI WG/SC and a copy (cc) to the Events Coordinator NLT 30 Sept 2015.
6. For additional information please contact the respective POC:

**Action Official for the CMI-Workshop:**  
MAJOR JOERG WARSTAT  
Phone +31 (0) 15 28 44602

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<sup>1</sup> Participants according to the latest version of the Terms of Reference of the ACO CIMIC&CMI WG/SC

**Action Official for the ACO CIMIC&CMI WG/SC:**

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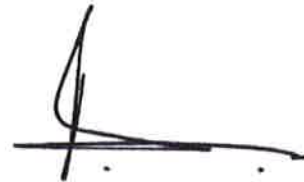
**Events Coordinator (for all administration issues):**

Mr Jonny ZENDERINK  
Phone +31 (0) 15 28 44730  
Fax +31 (0) 15 28 44714  
E-mail: zenderink.j@cimic-coe.org.

Sincerely,



BARDHYL HOXHA  
BRIGADIER GENERAL, ALB A  
SHAPE ACOS J9



ROEL BEEN  
COLONEL, NLD A  
DIRECTOR

DISTRIBUTION:

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Action: SEE ENCLOSURE 1

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